**Business Resources & Opportunities Committee (BROC) Minutes**

Meeting Date: Tuesday May 21, 2019 (4:30PM) at the Albemarle Commission Office

Present: Loretta Williams, Dave Carroll, Steve Bryan, Dr. David Loope, Marcus Cutrell, Emily Nicholson (staff), Randy Foreman (staff)

Absent: Deb Keenan, Rex Raiford, Tim Ivey

1. **Call to Order:** Chairwoman Loretta Williams called the meeting to order at 4:40 PM
2. **Approval of Minutes:** Minutes from the January 2019 BROC meeting were provided to committee members. A motion to approved was provided by Dave Carroll with a second provided by Steve Bryan. With no discussion the minutes were unanimously approved.
3. **Welcome of new committee member:** Dr. David Loope was welcomed as a new member to the Business Resources & Opportunities Committee.
4. **NWDB Business & Opportunities Committee Strategic Action Plan:** Randy Foreman led review of the action plan which was developed at the NWDB board retreat in March. Committee members discussed and made refinements to objectives and actions of the plan. Marcus Cutrell added an additional objective to Goal #3. This objective is to promote employee award nominations with area employers. The plan will be presented to board for approval at the July board meeting.
5. **Business Engagement Events:** Reported on the Senior Connection Hiring Event held at the EC Career Center with 93 people attending the event and speaking with 13 employers. Discussed the upcoming first Business Engagement Roundtable event scheduled for June 5, 2019.
6. With no future discussion a call to adjourn was provided by Dave Carroll with a second carries by David Loope
7. **Next committee meeting date**: Tuesday July 16, 2019

Minutes prepared by Randy Foreman

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_