



NWDB NextGen Committee  
Meeting Minutes  
May 14, 2019  
Albemarle Commission  
512 S. Church St. Hertford, NC 27944  
3:30 PM

**Type of Meeting:** Regularly Scheduled Meeting

**Meeting Facilitator:** Wanda Fletcher

**Members Attending:** Wanda Fletcher, Lora Aples, Heather Collins, Janaye Clark

**Members Absent with notification:**

**Members Absent without notification:**

**NWDB Staff:** Lora Aples, Janaye Clark

**Other Staff:** None

- 1) **Call to order and welcome (Wanda)** - Meeting was called to order by Wanda Fletcher.
- 2) **Approval of Minutes:** February 5, 2019 Special Called Meeting – Wanda Fletcher made a motion to approve the minutes and the motion was seconded by Heather Collins. No further discussion. Minutes were passed unanimously.
- 3) **NEXTGEN Program Update (Lora)** –Lora introduced new Program Coordinator, Janaye Clark
  - a. Funds expended for Out of School Youth are slightly out of balance at 71%
  - b. 7 Youth have been attending Sylvan and we want to increase the number receiving tutoring
- 4) **NEXTGEN Activities (Janaye)** –Looking ahead we are planning a Behind the Scenes Tour at the Roanoke Island Aquarium where NEXTEN Youth can learn about career pathways at the aquarium.
  - a. Real World 2019 Update –The location will be at Camp Cale on October 2 from 9:00 am to 2:00 pm. We are currently looking for volunteers. We would like to have 50-60 volunteers to help staff Real World booths.

CAMDEN

CHOWAN

CURRITUCK

DARE

GATES

HYDE

PASQUOTANK

PERQUIMANS

TYRRELL

WASHINGTON

COLUMBIA

CRESWELL

DUCK

EDENTON

ELIZABETH CITY

GATESVILLE

HERTFORD

KILL DEVIL HILLS

KITTY HAWK

MANTEO

NAGS HEAD

PLYMOUTH

ROPER

SOUTHERN SHORES

WINFALL

- b. Youth Summit Review –8 Youth attended. One business was toured, which was Regulator Marine, Inc. in Edenton. One College was toured, which was NC Central University. NEXTGEN Youth thought the Summit was fun and informative. The training agency Leading to Change, hosted the workshops and the youth said the staff trainers were energetic and they liked that the workshops were interactive. They especially liked the Shark Tank session.

5) **Strategic Plan Review –(Lora)**

- a) Action Items were added to Goal 5.
  - i) Identify where pre-apprenticeship opportunities are. Heather contacted Sarah Watson the Director of Customized Training Programs for Hyde, Washington, Tyrrell and Beaufort Counties. She can identify what programs are available and create programs with companies. Sarah would also like to meet to discuss opportunities.
  - ii) Increase Group Activities, Include Southeast Virginia as an area to explore opportunities
  - iii) Increase engagement, go live to promote events, create a hashtag
  - iv) Recognition Event

6) **Mentorship Program Outline – (Committee Members)**

- a) Develop and write a vision and mission statement, Lora will send a draft to build from.
- b) Design a flow chart/timeline
- c) Develop training for mentors-Application process may include background check, reference letters and a statement of purpose
- d) Use Youth Build website youthbuild.usa for inspiration
- e) Schedule a meeting to develop the policy

- 7) **Other Business** – Tentative date for a mentoring meeting was discussed for 12:00 June 19, 2019 at the Albemarle Commission. Lunch will be provided.

Meeting adjourned at 5:00PM.

The next regular meeting is scheduled for July.

---

Chairperson, Wanda Fletcher

---

Date