

## Career Center Committee (CCC) Minutes

**Meeting Date and Location: June 3 2020 at 2:30PM via conference call**

**Present:** Michael Twiddy (Chairman), Larry Donley, Tameka Gibbs, Dave Whitmer (staff), Annette Barnes (staff), Emily Nicholson (staff), Kenny Kee (staff), Matthew Fowler (staff)

**Absent with notice:** Sean Lavin

**Absent without notice:** Vernon Brinkley, Rex Anderson

- Call to order and Approval of Minutes from March 2020 meeting: Chairman Twiddy called the meeting to order. A motion was made by Tameka Gibbs to approve the minutes from the March 2020 meeting. The motion was seconded by Larry Donley and carried unanimously.
- Career Center Reopening plans: Emily Nicholson reported that there is a detailed phased-approach plan for re-opening the career centers of the region. She shared the document of those plans and re-emphasized that the Elizabeth City center still plans to move to its new location July 15-17<sup>th</sup>.
- Adding Lineman Training: Emily Nicholson provided labor market information for lineman occupations and shared that she and the program managers recommended adding this training from Nash Community College to the Title I Approved Training list. A motion was made by Tameka Gibbs to approve adding this to the list. The motion was seconded by Larry Donley and carried unanimously. Emily Nicholson also shared labor market information pertaining to each of the bachelor programs at ECUS and that NWDB will soon be working on a policy to accommodate Title I participants that are in their final two years at ECSU. This was a preliminary discussion that will require many more steps in order to bring it to fruition, including establishing the relationship with ECSU to enroll their eligible students.
- Center Manager Reports: Dare County NCWorks Career Center Manager, Kenny Kee, reported that his staff are still receiving a high volume of calls. Most callers are inquiring about how to file for an extension in their unemployment, eligibility, etc. More recent calls are from employers inquiring about protocols for re-hiring employees that may be receiving the federal unemployment benefits. Elizabeth City and Edenton Career Center Manager, Matthew Fowler, reported that he and his staff continue to have very high call volumes as well.

Minutes prepared by Emily Nicholson.

**Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_