

# Working Smart for Businesses

Working Smart is an interactive soft skills curriculum designed to provide the work and life skills needed to enhance employee productivity, therefore helping businesses to succeed.

## BACKGROUND

- It's a five-module course consisting of lessons about Self Awareness, Self-Management, Work Ethics, Communication Skills & Problem Solving.
- Provides the tools to help employees keep their job, excel at work and be more productive.

## BENEFITS

- Designed to improve work ethic, strengthen communication skills & build teamwork.
- Training can reduce turnover rate saving businesses time & money while building a stronger work culture
- Certified employees will enhance their productivity and enable you to be about the business of growing your business.
- Complete course can be offered to incumbent workers for professional development and strengthen their soft skills.
- Course can be customized to focus on specific skills to enhance the professional development of the staff.
- Employers can recommend applicants to attend this course as a prerequisite for hire or as part of the onboarding process.

To learn more, call your Local NCWorks Career Center today!

### Edenton Career Center

118 Blades St., Bldg 3, Edenton, NC 27932  
252.482.2195 | Fax: 252.482.2188

### Elizabeth City Career Center

111 Jordan Plaza, Elizabeth City, NC 27909  
252.621.6350 | Fax: 252.331.4809

### Dare County Career Center

2522 S. Croatan Hwy, Nags Head, NC 27959  
252.480.3500 | Fax: 252.480.0121

For more locations: [NWDBworks.com](http://NWDBworks.com)



[NCWORKS.GOV](http://NCWORKS.GOV)

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