

NWDB Leadership Committee Meeting Minutes
July 7, 2021

Present: Sean Lavin (Chair), Larry Lombardi, JD Williamson, Kimberly Gregory, Emily Nicholson (staff), Annette Barnes (staff), Cindy Gossage (staff), Amber Morse (staff), Rachel Clipston (staff)

Absent With Notice: Tameka Gibbs, Janet Russ (Vice-Chair)

Absent Without Notice: None

1. **Welcome and Approval of Minutes:** Chairman Lavin called the meeting to order. Larry Lombardi made a motion to approve the minutes of the June 2021 meeting. The motion was seconded by Dr. Kimberly Gregory and passed unanimously.
2. **Legislative Updates Regarding WIOA Title I Funding Cuts:** Albemarle Commission Executive Director Michael Ervin reported that he had met with several legislators regarding the WIOA Title I funding cuts and stated they expressed concern. As a result of this meeting, he sent a letter to the Governor's office and to the state auditor, Beth Wood. The letter to Beth Wood requested that she look into the Governor's 15% Title I set-aside to see how this money is being spent. He stated that he heard back from someone with the Governor's office who said this Governor is concerned about this issue and will look into it. He has not heard back from Beth Wood.
3. **NWDB PY 21 Officer Nominations:** The committee discussed the upcoming nominations of officers at the July meeting. Chair Lavin asked Director Whitmer to email the board members to stress the importance of being in attendance for the meeting and to ask if any of them would be interested in serving as either Chair or Vice-Chair.
4. **NWDB July Board Meeting:** The committee discussed the July board meeting and agreed for it to be held via zoom as the State of Emergency was still in effect.
5. **Updates:** Director Whitmer reported that the annual plan update has been approved by DWS. He next informed that committee that staff were still working on the One-Stop Operator monitoring. This is an extensive process and is taking a lot of time to complete. Director Whitmer next reported that staff were able to obtain \$79,860 of PY19 funds from Kerr-Tar Workforce Development Board. Also, NWDB was one of three workforce boards in NC awarded a Youth Initiative Grant. Our grant is in the amount of \$100K. Lastly, Director Whitmer reported that Charlie Long has been appointed to the NWDB as a Labor Representative.

6. **Committee Chair Check-in:**

Chairman Lavin reminded the committees that they will need to have their work plans updated in time to be presented at the September board meeting.

Dr. Kimberly Gregory, reporting on behalf of NextGen, reported that the committee met last month. She was very pleased with the \$100K grant that NextGen received.

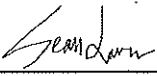
JD Williamson, reporting on behalf of the Finance Committee, reported that the committee continues to monitor the fund report. All PY 19 funds are expected to be expended by their

expiration date and will not be returned to the state. During the last Finance Committee meeting, the committee spoke extensively about the funding cut and potential solutions.

Larry Lombardi, reporting on behalf of the Business Resources and Opportunities Committee, reported that the committee met in June. There were 25 OJT's YTD. Inner Banks Inn was awarded an Employee Training Grant to train 8 staff. There were 20 Work Experiences YTD and over 200 job postings last month. Larry then stated that he could just not say enough about what a terrific Business Engagement Coordinator, Amber Morse, has been doing.

7. A motion was made by Larry Lombardi to adjourn. The motion was seconded by JD Williamson and passed unanimously.

Minutes prepared by Dave Whitmer.

Approved by:  Date: 09 / 02 / 2021