

Business Resources & Opportunities Committee (BROC) Minutes

Meeting Date: November 2, 2021 (2:00PM) via Zoom

Present: Larry Lombardi, Marcus Cutrell, Amber Morse (staff)

Absent: David Loope, David Carroll

1. **Call to Order:** Larry Lombardi called the meeting to order at 2:05 PM
2. **Approval of Minutes:** Minutes from the June 2021 meeting were provided to committee members. A motion to approved was provided by Marcus Cutrell with a second provided by Larry Lombardi. With no discussion the minutes were unanimously approved.
3. **Business Services Updates:** Amber reported on the upcoming Veterans job fair being hosted in the Elizabeth City Career Center on 11/9/2021. In October Elizabeth City hosted 6 job fairs and Dare County hosted 1. Amber presented business services metrics and BROC strategic plan update for the month of October.
4. **OJT Wage Review:** Amber presented the 2021 OJT living wage numbers. Per OJT policy the living wage must be reviewed each year. Marcus expressed concern that raising the rate higher would negatively affect counties that have lower living wages and suggested a flat rate closer to the average of \$12.00. Larry Lombardi suggested \$12.50 and agreed that a flat rate would be better than the current rates by county. The committee decided since there were members unable to attend the meeting to send the ideas to the absent members for their thoughts before voting. Amber to send email to absent members.
5. **ETG Policy Updates:** Amber presented changes to the Employee Training Grant policy reducing application limit from \$10,000 to \$5,000 and a yearly total maximum of \$25,000. Another change includes a monthly deadline for businesses to apply. Amber presented the deadlines for the rest of 2021.
6. **ETG Submission:** Amber presented new Employee Training Grant from Bayliss Boatworks for HAAS Service Training. This training will teach one employee how to maintain and repair their HAAS mill. Committee members are to return their scoring sheets to Amber no later than 11/9/2021.
7. **Adjourn:** With no future discussion a call to adjourn was provided by Marcus Cutrell with a second carried by Larry Lombardi.
8. **Next committee meeting date:** Tuesday, December 7, 2021.

Minutes prepared by Amber Morse

Approved by: _____

Date: _____

DRAFT