

Northeastern Workforce Development Board Finance Committee Minutes (ZOOM)
Tuesday, March 08, 2022 11:00 a.m.

Call to Order: Chair JD Williamson called the meeting to order at 11:00 a.m. Present were JD Williamson, Carlos Riddick, David Whitmer, Amber Morse and Niaisha Stokley

Welcome/Introduction: Chair JD Williamson welcomed Carlos Riddick to the Finance Committee.

Approval of January and February, 2022 Minutes: Carlos Riddick made a motion to approve the minutes as presented. Motion was second by Chair Williamson and passed unanimously.

March Fund Report and Expenditure Graph: Director Whitmer reviewed the fund report with the committee. He noted that we are spending PY20 funds and on track. Rachel the NextGen Program manager and Director Whitmer are seeking ways to bring more youth in. Director Whitmer said that we continue tracking lower expenditures, which we are stretching the funds out. All funds seems to be in line, but youth expenditures have slowed down a bit more than he is comfortable with.

NWDB Financial Monitoring: Director Whitmer reported that the Financial Monitoring we are still waiting for that meeting.

Build Back Better Grant: Director Whitmer reported that the grant was submitted by the due date and we are just waiting to hear back.

Informational Update: Director Whitmer stated we are still keeping a close eye on the realignment study. DWS just went through a major loss in staff. They lost 74 employees throughout the state in which two of them are from our career centers. The Dare Career Center will be closing at the end of June. DWS decided to no longer be our One Stop Operator. On Friday March 4, 2022 Larry Lombardi decided to continue to be the one stop operator. Larry Donley decided to allow DWS to remain the One Stop Operator. Larry Donley wants NWDB to ease up on the monitoring. Director Whitmer is willing to compromise. Chair JD Williamson would like to have all agreements in written documents.

Budget: Chair Williamson presented the proposed FY 2022-2023 budget as presented in the meeting package. He thanked Director Whitmer and his team for their hard work on drafting the budget. The budget will also have to go to the full board for a vote at their May meeting. It will then go to the Consortium and then to the Albemarle Commission to be approved as well.

Approval of the Budget: Motion by Carlos Riddick, seconded by Chair JD Williamson. Motion passed unanimously.

Topics for Next Meeting:

- Approval of March minutes
- Fund Report, Expenditure Graph, Financial Projection Graph
- Budget Discussion – status on committee budget requests

- Strategic Plan update.
- Informational Updates: Build Back Better Grant, AC and NWDB financial monitoring.

Adjourn: The committee agreed not to hold an April 2022 meeting, so the next meeting will be on Tuesday, May 10, 2022 at 11:00 a.m. Chair Williamson adjourned the meeting at 11:45 a.m.

JD Williamson

JD Williamson

Chair JD Williamson

Date

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