

Business Resources & Opportunities Committee (BROC) Minutes

Meeting Date: March 1, 2022 (2:00PM) via Zoom

Present: Larry Lombardi, Marcus Cutrell, Paige Griffin, Amber Morse (staff)

Absent: David Loope, David Carroll

1. **Call to Order:** Larry Lombardi called the meeting to order at 2:03 PM
2. **Approval of Minutes:** Minutes from the December 2021 meeting were provided to committee members. A motion to approved was provided by Marcus Cutrell with a second provided by Larry Lombardi. With no discussion the minutes were unanimously approved.
3. **Introduction of New Committee Member:** Amber welcomed new committee member, Paige Griffin, to the meeting. Amber stated that Paige previously worked for NWDB as a Career Advisor but has moved on to a new role at SBTDC.
4. **Business Services Updates:** Amber reported on the upcoming events in the region. NWDB will be attending job fairs on 3/3 at First Flight High School, 3/5 at Currituck County High School for the Chamber Expo, and 3/30 at Manteo High School. The Elizabeth City Career Center is planning a business roundtable for Camden, Currituck, and Pasquotank counties on 3/17 and an Expungement event in collaboration with the United Way on 3/25. Amber presented business services metrics and BROC strategic plan update for the month of February.
5. **ETG Submission:** Amber presented new Employee Training Grant from Coastal Staffing. This application was for nine employees to complete two virtual trainings, Sales and Professionalism geared to the staffing industry. Committee members are to return their scoring sheets to Amber no later than 3/4/2022.
6. **Open Discussion:** Larry reported he has been working with an employer in Dare County who could use assistance with recruitment and is currently down 4 employees. Larry will send Amber the contact information after the meeting is adjourned. Marcus reported he recently met with the Veterans Advisory Council to promote the First Flight job fair and that the new DVOP, Alexis Davis, is fully trained and providing services.
7. **Adjourn:** With no future discussion a call to adjourn was provided by Marcus Cutrell with a second carried by Paige Griffin.

Next committee meeting date: Tuesday, February 1, 2022.

Minutes prepared by Amber Morse

Approved by:  _____

Date: April 4, 2022