

Career Center Committee (CCC) Minutes

Meeting Date and Location: August 3, 2022 at 2:30PM via GoToMeeting

Present: Tameka Gibbs (Chair), Larry Donley, Michael Twiddy , Dave Whitmer (staff), Amber Morse (staff), Annette Barnes (staff)

Absent with notice: Brandi Bragg, Richard Thorne, Charlie Long,

Absent without notice: None

- Call to order and approval of Minutes – July 2022 Meeting: Chair Gibbs called the meeting to order and made a motion to approve the minutes for the July meeting as presented. Michael Twiddy seconded the motion and it passed unanimously.
- Updates: Director Whitmer informed the committee that the center certification application had been submitted on time. Next steps are as follows: The application will be reviewed and NCWorks Commission Representatives will let us know if they have questions or need any further information. After that a site visit will be conducted by the NCWorks Commission. Director Whitmer next informed the committee that we have been awarded the Good Jobs Challenge Grant that we applied for in partnership with Hampton Roads Workforce Investment Council. We will receive approximately \$1M. We also brought COA in as a partner and they will receive close to \$1M as well. Lastly, D. Whitmer informed the committee that we have entered into an agreement with the Albemarle Commission to serve as the One-Stop Operator.
- Brief Reports from Center Managers: Annette Barnes reported as Interim Career Center Manager. She stated that she met with staff and everything was moving along as normal. We plan to resume workshops, at least one a week, however, we need to work on figuring out how to have better attendance. Staff participated in National Night Out in Perquimans, Pasquotank, and Hyde.
- PY 21 Dashboard Review: The Committee reviewed the completed PY 21 dashboard as presented.
- PY 22 Dashboard Goals: The Committee reviewed the PY 22 proposed dashboard goals as presented by Director Whitmer. During discussion, Chair Gibbs and Michael Twiddy indicated concern about services in Dare since the career center is now closed and asked if Dare could continue to be included on the dashboard. Larry Donley questioned why we would want to include Dare, as we are not including all of the other counties that do not have career centers. It was determined that NCWorks still tracks services in Dare. With that being the case, the Committee agreed that they should review dashboard numbers for Dare on a quarterly basis – but goals will not be set. A motion was made by Michael Twiddy to approve the proposed PY 22 dashboard goals. The motion was seconded by Tameka Gibbs and passed unanimously.

Minutes prepared by Dave Whitmer.

Approved by: _____  **Date:** 04 / 06 / 2023

Title	Aug 22 CCC Minutes
File name	CCC Minutes-August 2022.docx
Document ID	c662c58f68c080ff4f8746e326c29236bdd6891d
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



SENT

04 / 06 / 2023

10:27:35 UTC-4

Sent for signature to Tameka Gibbs
 (tameka.gibbs@dhhs.nc.gov) from dwhitmer@accog.org
 IP: 65.114.49.178



VIEWED

04 / 06 / 2023

10:31:55 UTC-4

Viewed by Tameka Gibbs (tameka.gibbs@dhhs.nc.gov)
 IP: 152.22.34.25



SIGNED

04 / 06 / 2023

10:32:08 UTC-4

Signed by Tameka Gibbs (tameka.gibbs@dhhs.nc.gov)
 IP: 152.22.34.25



COMPLETED

04 / 06 / 2023

10:32:08 UTC-4

The document has been completed.