

Career Center Committee (CCC) Minutes

Meeting Date and Location: July 6, 2022 at 2:30PM via GoToMeeting

Present: Tameka Gibbs (Chair), Larry Donley, Brandi Bragg, Michael Twiddy , Richard Thorne, Charlie Long, Dave Whitmer (staff), Amber Morse (staff), Annette Barnes (staff), Sheryl Stevens (staff)

Absent with notice: None

Absent without notice: None

- Call to order and approval of Minutes – April 2022 Meeting: Tameka Gibbs stated that Larry Donley had requested an amendment to the minutes as follows: “Larry Donley stated, in regards to the NC Association of County Commissioners meeting, that Jenni Harris did send an amended email to some local commissioners stating that it was DWS who made the unilateral decision to close the Dare County Career Center.” Brandi Bragg made a motion to accept the minutes with the recommended revision. Michael Twiddy seconded the motion and it passed unanimously.
- Updates: Director Whitmer informed the committee that there was one proposal submitted for the One-Stop Operator RFP. The Leadership Committee met earlier today to score the proposal and will make a recommendation at the July NWDB meeting. Director Whitmer then addressed the PY 21 One-Stop Operator Monitoring report that was included in the meeting packet and previously sent to the committee. There were no findings and no observations this year. There is room for improvement, but we did see improvement in the areas of deficiency from the previous two years. Director Whitmer then informed the committee that the application for the certification of NWDB’s career center system was almost complete. This is due by July 31st. After the application is submitted, representatives from the NCWorks Commission will come for a site visit. Director Whitmer then asked Brandi Bragg if she would discuss the NENC Educational Collaborative. Brandi explain that this is a collaboration led by ECSU with the intent of increasing educational attainment in Pasquotank, Washington, and Tyrrell counties. There are many partners including NWDB, COA, the school systems in each of the counties, and others. The group has developed a vision statement and three main goals. Also, a website for the initiative was recently launched and a logo was designed.
- Brief Reports from Center Managers: Chair Gibbs stated that Sheryl Stevens has been working hard serving as the Interim Manager for both of our centers. Interim Center Manager, Sheryl Stevens, reported that two new staff have been hired. DWS hired Paul Spencer as a Career Advisor, and NWDB hired Candice Mallory as a Career Advisor. The center will host a partner meeting next Wednesday. Sheryl is pleased that there was a good One-Stop Operator monitoring report. Workshops have been halted due to staffing. Our temp staff, Teeshena Edmondson, is scheduled to return on July 25. The center is scheduled to assess the fire department applicants in reading and math for the second time.
- PY 22 Dashboard: The Committee discussed developing goals for the PY 22 dashboard. Larry Donley stated that he sent to Director Whitmer the dashboard that Rivers East uses and recommends the committee consider changing to this format as it is simpler than NWDB’s dashboard. Amber Morse and Annette Barnes both stated that they liked Rivers East Dashboard from a visual perspective, but

they also both expressed concerns that that dashboard only measures six items. NWDB’s dashboard measures many more items and they would want to continue measuring those items. Director Whitmer stated that while he always supports continuous improvement, his concern is that we have changed the dashboard many times before, and we are finally at the point where we have had the same measures for a few years in a row and can start identifying trends. Richard Thorne recommended that staff move forward with developing goals for the current dashboard, using the three-year trends. Staff should share with the committee the dashboard that Rivers East uses and then the committee can decide if they want to make changes. After discussion, the committee agreed to Richard Thorne’s recommendation.

- Dashboard Review: The latest dashboard numbers are not available as www.ncworks.gov has been down.

Minutes prepared by Dave Whitmer.

Approved by:  Date: 04 / 06 / 2023

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VIEWED

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The document has been completed.