

Career Center Committee (CCC) Minutes

Meeting Date and Location: November 2, 2022 at 2:30PM via GoToMeeting


Present: Tameka Gibbs (Chair), Brandi Bragg, Larry Donley, Michael Twiddy, Montique McClary, Dave Whitmer (staff), Amber Morse (staff), Annette Barnes (staff), Chasity Pailin (staff)

Absent with notice: Richard Thorne, Charlie Long

Absent without notice: None

- Call to order and approval of Minutes – August 2022 Meeting: Chair Gibbs called the meeting to order. Michael Twiddy made a motion to approve the minutes for the August meeting as presented. Brandi Bragg seconded the motion and it passed unanimously.
- Updates: Director Whitmer informed the committee that we have been notified that our NCWorks Career Center system has been recertified. We plan to attend the NCWorks Commission meeting where we will receive the certificates. Director Whitmer then spoke about staffing challenges at the career centers. Since the end of June, there has been about a 75% loss of DWS staff in our career centers. This has had a significant impact on operations with the loss of a lot of institutional knowledge. DWS is working on replacing some of the recently emptied positions. Chair Gibbs asked if there were candidates for the open DWS positions. Chasity stated that they were hoping that someone would start this coming Monday for one of the positions and one other position remains open. Larry Donley stated that DWS has had challenges with applicants for entry level positions. The ROD's met recently discuss lower the KSA's and are hopeful this will increase the applicant pool. Lastly, Director Whitmer informed the Committee that we have developed a new App. Amber Morse explained that the App will allow us to connect with people through their phones. We think that we will be able to connect to people that we would not have been able to connect with otherwise.
- Brief Reports from Center Manager: Center Manager, Chasity Pailin, stated that she agreed with Director Whitmer's report regarding the staffing challenges at the center. The center is now conducting workshops each week and reaching out to employers about hiring events. Chasity attended a Rotary Club Breakfast and the partners meeting have restarted. Lastly, Chasity reported that she is planning a "Spring Fest" event for March 31, 2023. This is intended to be a community event with a food truck, face painting, and sweets.
- PY 21 Dashboard Review: The Committee reviewed the completed PY 21 dashboard as presented.
- PY 22 Dashboard Goals: The Committee reviewed the PY 22 proposed dashboard goals as presented by Director Whitmer. During discussion, Chair Gibbs and Michael Twiddy indicated concern about services in Dare since the career center is now closed and asked if Dare could continue to be included on the dashboard. Larry Donley questioned why we would want to include Dare, as we are not including all of the other counties that do not have career centers. It was determined that NCWorks still tracks services in Dare. With that being the case, the Committee agreed that they should review dashboard numbers for Dare on a quarterly basis – but goals will not be set. A motion was made by Michael Twiddy to approve the proposed PY 22 dashboard goals. The motion was seconded by Tameka Gibbs and passed unanimously.

Minutes prepared by Dave Whitmer.

Approved by: _____  _____ Date: 04 / 06 / 2023 _____

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