

Career Center Committee (CCC) Minutes

Meeting Date and Location: January 4, 2023 at 2:30PM via GoToMeeting

Present: Tameka Gibbs (Chair), Richard Thorne, Charlie Long, Dave Whitmer (staff), Amber Morse (staff), Annette Barnes (staff), Chasity Pailin (staff)

Absent with notice: Brandi Bragg, Michael Twiddy; Larry Donley; Montique McClary

Absent without notice: None





- Call to order and approval of Minutes – December 2022 Meeting: Chair Gibbs called the meeting to order. Richard Thorne made a motion to approve the minutes for the December meeting as presented. Tameka Gibbs seconded the motion and it passed unanimously.
- Updates: Director Whitmer informed the committee that we have started the RFP process for PY 23 Adult/DW and Youth services. We are required to competitively procure these services. This process is overseen by the Leadership Committee. Director Whitmer also informed the committee that we will soon start the annual One-Stop Operator Monitoring.
- Brief Reports from Center Manager: Center Manager, Chasity Pailin, stated that hiring events have picked up a bit. There are hiring events scheduled on January 9 and 10 for Royal Farms. The Business Services team has started to meet again. Workshop attendance is down, which could be due to the holiday season. We have started adding different workshops. We are planning two more Highway Construction training courses with NCDOT in March. Planning for the Spring Job Fest is on-going.
- One-Stop Operator Monitoring: Director Whitmer discussed the One-Stop Operator monitoring policy with the committee and asked if there were any suggested edits. There were none.
- Center Manager Report: Director Whitmer reviewed the template for the Center Manager Report with the committee and asked if there were any suggested edits. There were none.
- PY 21 Dashboard Review: The Committee reviewed the completed PY 21 dashboard as presented.
- Larry Donley discussed a challenge and requested assistance. The busy RESEA season is approaching for Dare. Most Dare residents are used to coming to the Career Center in Nags Head, but it has been closed. We can't have them all lined up at the DWS staff office which is at the county government complex. How can we let them know that they can receive their RESEA over the phone? The following suggestions were made: Radio, Outer Banks Voice, and partnering with Dare County to put on their news station.

Minutes prepared by Dave Whitmer.

Approved by: _____  **Date:** _____ 04 / 06 / 2023

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