

NWDB Leadership Committee Meeting Minutes
September 7, 2022

Present: Sean Lavin (Chair), JD Williamson, Kimberly Gregory, Krystal Watson Amber Morse (staff), Rachel Clipston (staff), Dave Whitmer (staff), Annette Barnes (staff), Niaisha Stokley (staff);

Absent With Notice: Tameka Gibbs,

Absent Without Notice: Janet Russ (Vice-Chair),

1. **Welcome and Approval of Minutes:** Chairman Lavin called the meeting to order. Dr. Kimberly Gregory made a motion to approve the minutes of the June 2022 meeting. The motion was seconded by Krystal Watson and passed unanimously.

2. **Updates:** Director Whitmer informed the committee that the application to have our Career Center certified by the NCWorks Commission as NCWorks Career Centers has been submitted on time. A site visit by NCWorks Commission representatives has been scheduled for late September. The Commission has hired a Center Manager for our Career Centers and she will start on the 12th. Director Whitmer then announced that NWDB has been awarded the Good Jobs Challenge Grant that they partnered with Hampton Roads Workforce Development Board and many other partners. NWDB's share is approximately \$1M. We were able to bring COA into the grant and their share is close to \$1M as well. Albemarle Commission Executive Director, Mike Ervin, anticipates that we will receive the legislative funds soon. We have almost finished developing an App that will help people connect with our services.

3. **Committee Chair Check-in:**

Dr. Kimberly Gregory, reporting on behalf of NextGen, stated that the Real World event is being planned for October 20th. NextGen is also planning an event in partnership with COA called "Employer in the Foyer". This will focus on careers in firefighting. NextGen will have Virtual Reality Equipment allowing participants to train as a firefighter and the fire department will be in attendance.

Krystal Watson, reporting on behalf of the BROCC, stated that the committee met yesterday and welcomed new member Kirstin Bradley. The Committee reviewed their strategic plan. There was a very good business roundtable held in Williamston. There will be a veteran's job fair next month.

JD Williamson, reporting on behalf of the Finance Committee, stated that the committee was very pleased that staff had been able to obtain the Legislative funds and the Good Jobs Challenge Grant. The Finance Committee will meet next week to finalize their PY 22 work plan.

Chair Sean Lavin reported that he had attended the NC Association of County Commissioner's annual conference. There were break out sessions including workforce development. Jenni Harris with DWS presented. She did not seem to get the warmest reception. There seemed to be a feeling of resentment from Wake County Commissioners for adding counties to their workforce board. They did not realize how much their voice would be diluted. Chair Lavin stated that he did like the message of workforce alignment with economic development.

4. **NWDB September Meeting Agenda:** After discussion, the committee agreed to include the following items on the November NWDB meeting agenda in addition to normal meeting items: Brief report from Annette Barnes as Center Manager, presentation of committee work plans. They also

agreed to have Brandi present at the November meeting.

Minutes prepared by Dave Whitmer.

Approved by:  Date: 04 / 06 / 2023

Title	Sept 22 Leadership Minutes
File name	Leadership Commit...tes 9.7.2022.docx
Document ID	4d43e206a68c6e06d54cdd43303b9082ac0521a2
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



SENT

04 / 06 / 2023

15:35:42 UTC-4

Sent for signature to Sean Lavin (lavinsh@tcomlp.com) from dwhitmer@accog.org
IP: 65.114.49.178



VIEWED

04 / 06 / 2023

16:04:37 UTC-4

Viewed by Sean Lavin (lavinsh@tcomlp.com)
IP: 98.101.164.90



SIGNED

04 / 06 / 2023

16:04:48 UTC-4

Signed by Sean Lavin (lavinsh@tcomlp.com)
IP: 98.101.164.90



COMPLETED

04 / 06 / 2023

16:04:48 UTC-4

The document has been completed.